



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON MANNHEIM
UNIT 29901
APO AE 09086

IMEU-MAN-PW

31 October 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Minutes of 6 September 2005 Environmental Quality Control Committee (EQCC) Meeting

1. The EQCC meeting was held on 6 September 2005 at Sullivan Barracks. The EQCC Agenda Packet and Attendance Roster are enclosed.
2. Mary Kay Foley, Chief Environmental Management Division (EMD), opened the meeting and outlined the EQCC meeting agenda. She presented the main topic, the results of the 2005 Internal Environmental Performance Assessment System (EPAS) audit, gave an overview of the EPAS program and described the inspection methodology used for the internal audit. Ms. Foley then described the major findings in each environmental area.
3. Ms. Foley discussed the following environmental updates:
 - a. The "Generator Pays" initiative has been postponed until FY08, this means that the USAG Mannheim will continue to pay for hazardous waste disposal.
 - b. Units were alerted that a policy may soon come into effect that prohibits units from purchasing hazardous material with an IMPAC card. This initiative is to better track the amount and fate of HM being used by the units. Additional information will be passed on to the units as it becomes available.
 - c. EMD now has recycling equipment available. Units can get paper recycling pails and yellow bag stands from the EMD office or the Self Help store. The EMD also has a "Recycling Roadshow" – the EMD will come to your unit and talk about recycling on and off-post.
 - d. Units were informed of an operation order which details the disposition of DS-2. A fact sheet summarizing the order and explaining what to do with DS-2 was given to the units.
 - e. Volunteers were solicited to be part of the Environmental Management System (EMS) Cross Functional team. This team is being formed to facilitate EMS implementation across the installation.

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f. Internal HM/HW inspections will continue until the end of the calendar year. Ms. Fellhauer will contact units to set up appointments for the internal inspections.

g. EMD received the final report from the EPAS inspection. Findings will be sent to the units.

h. Unit Environmental Coordinator training is now available on-line, information was distributed how to access the on-line training. All UECs including rear detachment personnel must complete the training.

i. A new Hazardous Waste Management Plan handbook is in preparation. This handbook is to be used as a quick reference for Hazardous Waste and Hazardous Materials handling procedures.

j. All US off-post residents will be receiving a letter reminding them they are not authorized to dump trash on-post. Ms. Foley asked all attendees to ensure all personnel are aware of, and comply with, this policy.

k. A new spill responder card prepared by the EMD was shown. This card gives a brief overview of spill response and lists necessary POCs and phone numbers.

4. The following material was handed out during open discussion: Recycling Guide, EMS Policy, EMS "Just Do It" Card, SORT Center Fact Sheet, Hazardous Material Reuse Center Fact Sheet, EMD Media Manager list, Environmental Resource Disk, "Red Plan" for spill plan, Dumpster Stickers, DS2 Turn-in instructions, ECO on-line class access instructions, Spill card with first responders phone numbers.

5. Ms. Foley closed the meeting, thanking all participants for their attendance. The next EQCC meeting is on 8 November 2005, 1400-1500, in the USO Conference Room, Sullivan Barracks, Mannheim.

6. POC is DPW, Environmental Management Division, DSN 381-8675/7699, email: emd@bsbdpw.mannheim.army.mil

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LARRY E. SCAVONE
Director of Public Works

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